

Application Form to open a Sole Trader/Partnership Account



Name of Organisation

Type of Organisation

Registered address

Postcode:

Mailing address (if different from Registered Address):

Postcode:

Name of official to contact

Position

Tel (Incl. code) Fax Number

Mobile Tel Email

Names of Affiliated Organisations

Details of Officials

Title Mr Mrs Miss Ms Other

First name

Surname

Position held within the organisation

Date of Birth

Home Address

Postcode:

Time at home address Years Months

Home Tel

Mobile Tel

Email

If you have been at your current home for less than 12 months, please give details of your previous address below

Home Address

Postcode:

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Position held within the organisation

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Time at home address Years Months

Home Tel

Mobile Tel

Email

If you have been at your current home for less than 12 months, please give details of your previous address below

Home Address

Postcode:

Please turn over to complete details of more Officials >

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Please use a separate sheet for further Officials >

Banker's Details

Bank

Sort Code

Address
Postcode:

Account Number

Solicitor's Name and Address (if applicable)

Name

Address:
Postcode:

Accountant's Name and Address (if applicable)

Name

Address
Postcode:

I/We authorise you to disclose information about our account(s) to our accountants noted above, as they may specify from time to time

Please open the following account:

No Notice Business Account

30 Day Notice Rate Business Account

1 Year Fixed Business Account

100 Day Notice Business Account

Short Term Fixed Rate Business Account

Term 1 3 6

Monthly Interest Annual Interest (if applicable)

Payment Details

I/We enclose our cheque for £

I/We will CHAPS our payment for £

to Lloyds Banking Group plc., Queen Street, Cardiff, Sort Code 30-91-63 for credit to the account of Hodge Bank, Account Number 00209271.

Interest

I / We request that all interest be paid away to the bank details as given above.

Source of Wealth

Please indicate the source used to fund your account:

- Sale of Assets
- Proprietors Funds/Business Investment
- Sale of Property
- Proceeds of Insurance Payment/Maturity
- Reinvestment of Savings
- Income or Dividend from an Investment
- Company Profits

Our customers security is paramount to us, and we must comply with various legal & regulatory obligations, to protect you, as well as Hodge Bank from financial crime. This includes asking how you have sourced the wealth you are using to fund your savings account with Hodge Bank. Have a look at our **Help & Support** page for more information.

Sole Trader/Partnership Account Declaration

I understand, confirm and agree the following:

Use of your Personal Data

The personal details you give on this form will be subject to the provisions of the General Data Protection Regulations 2018.

The information will be retained only for as long as necessary in accordance with our Retention Policy by Julian Hodge Bank Limited who is the data controller, and may be stored on paper or an electronic format.

The information held about you may be used for the following purposes:

- Administering your application;
- Verifying your identity and anti-money laundering checks;
- Assist in fraud prevention;
- Reporting to regulators and authorities;
- Market and product analysis.

The information held about you may be shared with the following parties:

- Hodge Bank approved service providers in relation to this application;
- Other members of the Julian Hodge Bank Limited Group, its subsidiaries and associated companies;
- Regulators or authorities where required or permitted by law.

You have the right to request access to your personal information held by Julian Hodge Bank Limited; to do so, this request must be made in writing using our Subject Access Request Process. Further information regarding this can be found on our website.

- Telephone calls may be monitored and/or recorded in the interest of security and to help improve our service.
- Hodge Bank may also use your information to contact you about its products and services that it believes may be of interest to you.

Occasionally, we may have products and services that could be suitable for you. We would like your permission to contact you by phone, post, SMS or email.

Please confirm if you would like to hear from us about these services:

Applicant 1

- By Phone By Email
 By Mail By SMS

Applicant 2

- By Phone By Email
 By Mail By SMS

We will always treat your personal details with the upmost care and will never pass or sell your information to other companies for marketing purposes.

Please turn over to sign the declaration >

Your rights as a data subject

At any point while we are in possession of or processing your personal data, you have the following rights:

- Right of access – you have the right to request a copy of the information that we hold about you as mentioned above.
- Right of rectification – you have a right to correct data that we hold about you that is inaccurate or incomplete.
- Right to be forgotten – in certain circumstances you can ask for the data we hold about you to be erased from our records.
- Right to restriction of processing – where certain conditions apply you have a right to restrict the processing.
- Right of portability – in certain circumstances, you have the right to have the data we hold about you transferred to another organisation.
- Right to object – you have the right to object to certain types of processing such as direct marketing.
- Right to object to automated processing, including profiling – protection against targeted marketing and decision making
- Right to judicial review - in the event that we refuse your request under rights of access, we will provide you with a reason as to why. You have the right to complain as per the subject access request process.

All of the above requests will be forwarded on should there be a third party involved in the processing of your personal data, i.e. if a data subject was to raise a Subject Access Request.

I/We accept the Terms and Conditions as set out in the accompanying leaflet.

I/We confirm that all Directors, Trustees, Beneficial Owners and users of this account are resident in the UK and only liable to pay tax in the UK.

I/We confirm that I have received the FSCS exclusions and information on eligible deposits.

I/We have read and understood the Personal Data statement and consent to the use of my/our information for the purposes stated.

I/We declare that the information that I/we have provided is correct to the best of my/our knowledge and belief.

Authorised Signature(s) to be signed in accordance with the Mandate

Signature

Date

Signature

Date

Signature

Date

Signature

Date

Signature

Date

Sole Trader / Partnership Account Mandate

To Hodge Bank

Re: Sole Trader / Partnership Name

At a meeting of the officials of

held at

on the

day of

20

the following resolutions were passed

1. We request and authorise that Hodge Bank honour and debit our account on any instructions signed by the authorised signatories as follows:

Any one Any two All (Please tick as appropriate)

N.B: A complete list of the persons authorised to sign on behalf of the Organisation, with specimens of their signatures, must be provided to the Bank preferably in the space provided below.

Persons Authorised to Sign

Full Name

Position Held

Signature

NOTE: Please rule a line diagonally across all the spaces left blank.

Alterations must be initialled by the signatories.

Please turn over to complete the application >

Checklist

I / We enclose the following documentation to open the account
(please tick to confirm enclosed):

Signed Application form	<input type="checkbox"/>	Latest Report & Accounts / Financial Statement	<input type="checkbox"/>
Completed Mandate	<input type="checkbox"/>	Two forms of original identification for each Partner named. One from section A and one from section B.	<input type="checkbox"/>

Acceptable Forms of Identification

Section A – Identity	Section B – Address
Valid UK Passport	Utility bill (under 3 months old)
Current signed full UK Driving Licence (photo card or paper style)	Council tax bill (under 12 months old)
Recent evidence of entitlement to a state or local authority funded benefit. Includes: 1. Housing Benefit 2. Council Tax Benefit 3. Tax Credit 4. Pension 5. Educational or other Grant (under 12 months old)	Bank/building society, credit card, bank or building society statement (under 3 months old)
Works security/armed forces photo ID card	Mortgage statement (under 12 months old)
National Identity card/ID card issued by Electoral Office for Northern Ireland	Income tax documents
Firearms certificate or shotgun licence	Documents confirming house purchase from a solicitor or the Land Registry, official letter from care or nursing home, confirming residence (under 12 months old)

Under 18's

Birth Certificate (Original only)	As per section B (see above)
Current signed full UK Driving Licence	
Valid UK Passport	

Please note that we can either accept the original document which we will return to you, or copies* (with the exception of birth certificates).

* Copy documents will only be accepted if they are officially certified by a solicitor, a registered accountant, a bank official or an individual regulated by the Financial Conduct Authority and Prudential Regulation Authority. The copy documents must be within the date parameters shown in the table above. The wording must state "I certify that this is a true copy of the original document which I have witnessed" and must include the certifier's name, address, position, employer or firm, with a signature.

Hodge Bank

One Central Square, Cardiff, CF10 1FS

(029) 2022 0800 | deposits@hodgebank.co.uk | hodgebank.co.uk

Hodge Bank is a trading name of Julian Hodge Bank Limited which is registered in England and Wales (No. 743437). It is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Its registered office is One Central Square, Cardiff, CF10 1FS.

